

## Tisbury Parish Council – Commemorative Event at Tisbury War Memorial

<b>Name of event</b>	<b>Commemorative Event for B-24 Liberator at Tisbury War Memorial</b>	<b>Name of event organiser</b>	<b>Tisbury Parish Council</b>
<b>Date of event</b>	<b>Friday 28<sup>th</sup> July at 10.45 am</b>	<b>Name of risk assessor</b>	<b>Bev Cornish</b>
<b>Date of Risk Assessment</b>	<b>Monday 26<sup>th</sup> June 2023</b>	<b>Risk Assessment review date</b>	

<b>RISK/HAZARD DESCRIPTION</b>	<b>WHO IS AT RISK?</b>	<b>LEVEL OF RISK</b>	<b>EXISTING CONTROLS KEY POINTS</b>	<b>FURTHER ACTIONS IF REQUIRED</b>	<b>RISK OWNER</b>
Management of Safety and clear responsibilities e.g. Poor communication of health and safety issues and unawareness of hazards that could cause injury leaving the organiser potentially negligent	Members of the public Volunteers	Medium	<ul style="list-style-type: none"> <li>Parish Council's Public Liability Insurance covers the event.</li> <li>Hazards as detailed in this risk assessment.</li> <li>Site inspection on the morning of the event will be undertaken by staff and representatives from the RBL to ensure that any issues are dealt with</li> </ul>		TPC
Slips, trips and falls e.g. injuries arising from slips, trips and falls from uneven ground or obstructions and debris in access/egress routes	Members of the public Volunteers	Medium	<ul style="list-style-type: none"> <li>Make all visitors aware that surfaces may be slippery or uneven and to take care.</li> <li>Risk assessments carried out before the event.</li> <li>Ensure all trips, falls and accidents on site are logged in the TPC accident book and staff/Stewards are notified</li> </ul>		TPC
Manual Handling E.g. Musculoskeletal injuries such as a back injury from people attempting to move heavy or awkward objects	Volunteers	Low	<ul style="list-style-type: none"> <li>Avoid manual handling where possible.</li> <li>Minimise repetitive bending wherever possible.</li> </ul>		TPC

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Vehicle movements	Employees Members of the public Volunteers Organisations	Low	<ul style="list-style-type: none"> <li>Parking to be located away from the event.</li> <li>Road Closure in place and Stewarded.</li> </ul>		TPC
Manual handling Standard bearers suffer from weight or strain	Employees Members of the public Volunteers Organisations	Low	<ul style="list-style-type: none"> <li>RBL Standard Bearer self-certifies suitability to take part. This is seconded by Branch Committee.</li> <li>RBL Standard Bearer is trained and comes with years of experience in the role</li> <li>Participating Groups with banners appoint their Bearers on a similar basis</li> </ul>	Stewards to observe participants and raise alarm with Event Manager in case of concern. Ensure bearers are trained and self-certified.	TPC
Crowd management	Employees Members of the public Volunteers Organisations	Low	<ul style="list-style-type: none"> <li>There must be sufficient volunteers and Stewards on site as large numbers of people could attend.</li> <li>Volunteers and Stewards must wear Hi Viz clothing to ensure their safety on roads visibility for members of the public if directing traffic in and out of event area.</li> <li>Pre event risk assessments.</li> </ul>		TPC
Weather Exposure to hot/cold temperatures/wind/rain	Employees Members of the public Organisations	Low	<ul style="list-style-type: none"> <li>Stewards briefed on suitable clothing, footwear and refreshment.</li> <li>Long term and short-term forecasts regularly checked.</li> </ul>	Event manager has final say on event going ahead after a dynamic risk assessment on the day.	TPC